

GOVERNMENT OF THE DISTRICT OF COLUMBIA



MEMORANDUM

TO: Adrian M. Fenty, Mayor
Dan Tangherlini, City Administrator

FROM: Phil Heinrich, CapStat Program

DATE: September 11, 2007

SUBJECT: Action Items from Department of Parks and Recreation CapStat Session 09.11.07

On September 11, 2007, Mayor Adrian M. Fenty conducted a **CapStat Accountability Session the state of the Department of Parks and Recreation**. This memo identifies specific action items committed to during the session.

Department of Parks and Recreation

1. Ensure that Agency Director participates directly in the final review and acceptance of all capital projects. **Deadline: Immediately.**
2. Provide regular monthly status updates to the City Administrator's office on DPR's capital projects. **Deadline: Monthly; provide August 2007 report by September 21, 2007.**
3. Determine feasibility of redirecting more of the 15 security cameras at each new recreation center to externally. **Deadline: October 26, 2007.**
4. Examine options for security staff at recreation sites—whether
5. Examine and report on New York City's approach to establishing partnerships with non-profits to provide programming at recreation centers. **Deadline: October 26, 2007.**
6. Conduct a cost/benefit analysis of the ward manager structure to determine whether this additional management layer provides significant added value to DPR and its customers. **Deadline: October 26, 2007.**
7. Develop and implement a plan to have sports teams from DC recreation centers play in the same leagues. **Deadline: Plan by December 28, 2007; implement by next sports season.**
8. Work to reclassify/upgrade top management positions to make them more attractive to talented candidates. Consider changing the *Manager of Sports and Fitness* position to *Athletic Director*. **Deadline: December 28, 2007.**

Office of the Chief Technology Officer/Office of the City Administrator

9. Convene a group of agencies to report on the feasibility of developing an interchangeable electronic card for programs ranging from libraries, schools (public transportation benefit), S-CHIP, parks and recreation, and others. **Deadline: November 30, 2007 to convene; March 31, 2008 to report.**

Anticipated follow-up CapStat: End of November.